

The logo for NOBCChE, featuring a circular emblem with a stylized chemical structure or symbol inside, followed by the text "NOBCChE" in a serif font.

**NOBCChE**<sup>®</sup>

National Organization for the Professional Advancement  
of Black Chemists and Chemical Engineers

OF BLACK CHEMISTS AND CHEMICAL ENGINEERS

# Starting a NOBCChE Chapter

**Simon K. Shannon – Vice Chair of the Board**  
**Alicia Cheeks – Membership Chair**

**11/08/2016**

# About NOBCChE...

## Our Mission

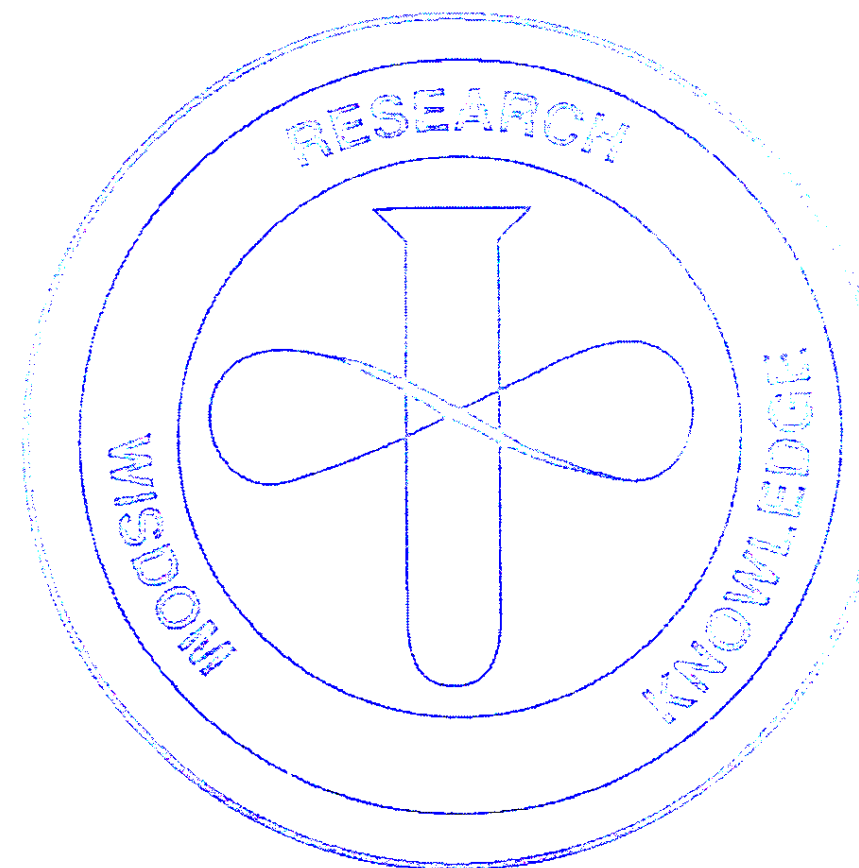
To build an eminent cadre of people of color in science and technology

## Benefits of NOBCChE

Leadership & Professional Development  
Opportunities

Access to Internships, Colleges, Graduate schools  
& Careers

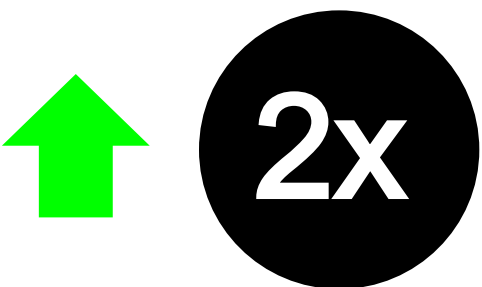
Mentoring & Outreach



# NOBCChE Membership Committee 2018 goals

We are committed to delivering on our member recruitment, retention, and chapter reactivation goals

Contact:  
Alicia Bowen-Cheek  
Membership Chair  
[alicia.m.cheek@gmail.com](mailto:alicia.m.cheek@gmail.com)



## Recruitment

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**2x** 2018 Conference attendees

Market Understanding

**Value** Proposition



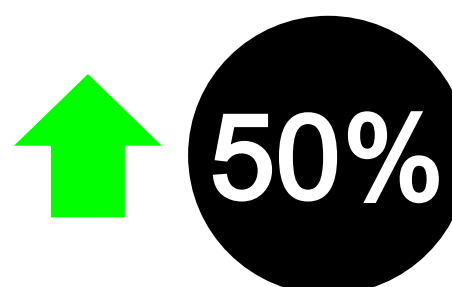
## Retention

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**Value** add programming

Mentoring

Committee involvement



## Reactivation

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Identify and reactivate **50%** of inactive chapters

# Starting a NOBCChE Chapter



1. **Contact NOBCChE regional chair & membership chair - discuss interest in forming chapter**



2. **Identify potential members**



3. **Identify a supportive Faculty advisor (Chem, ChemE, Bio etc.)**



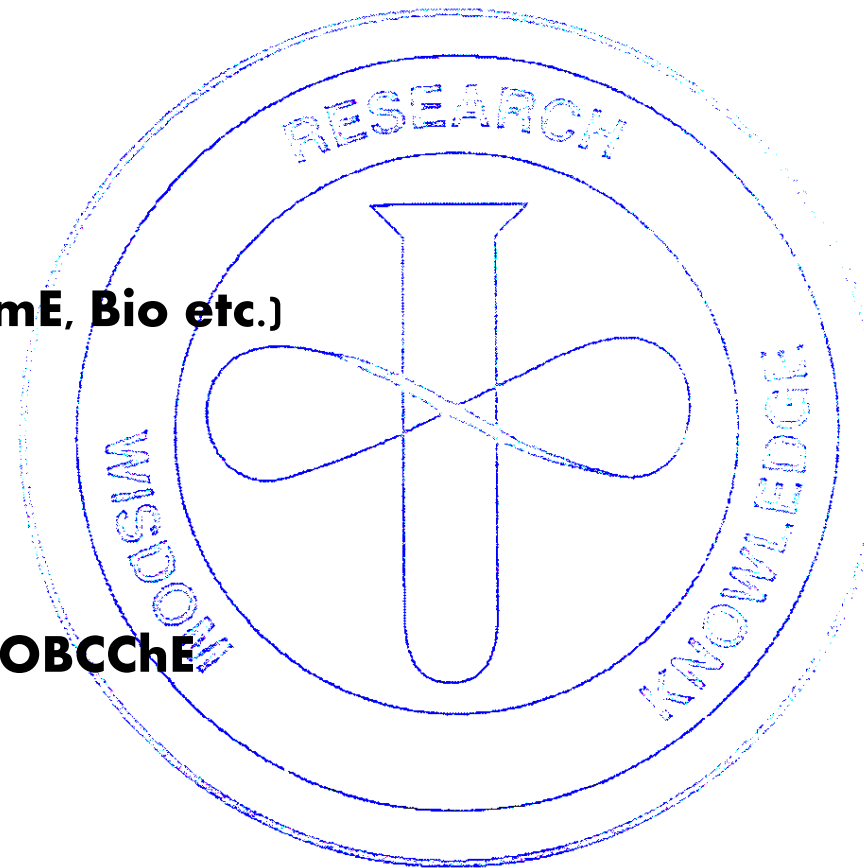
4. **Host an on campus NOBCChE kickoff meeting**



5. **Register with your student activities office and NOBCChE**

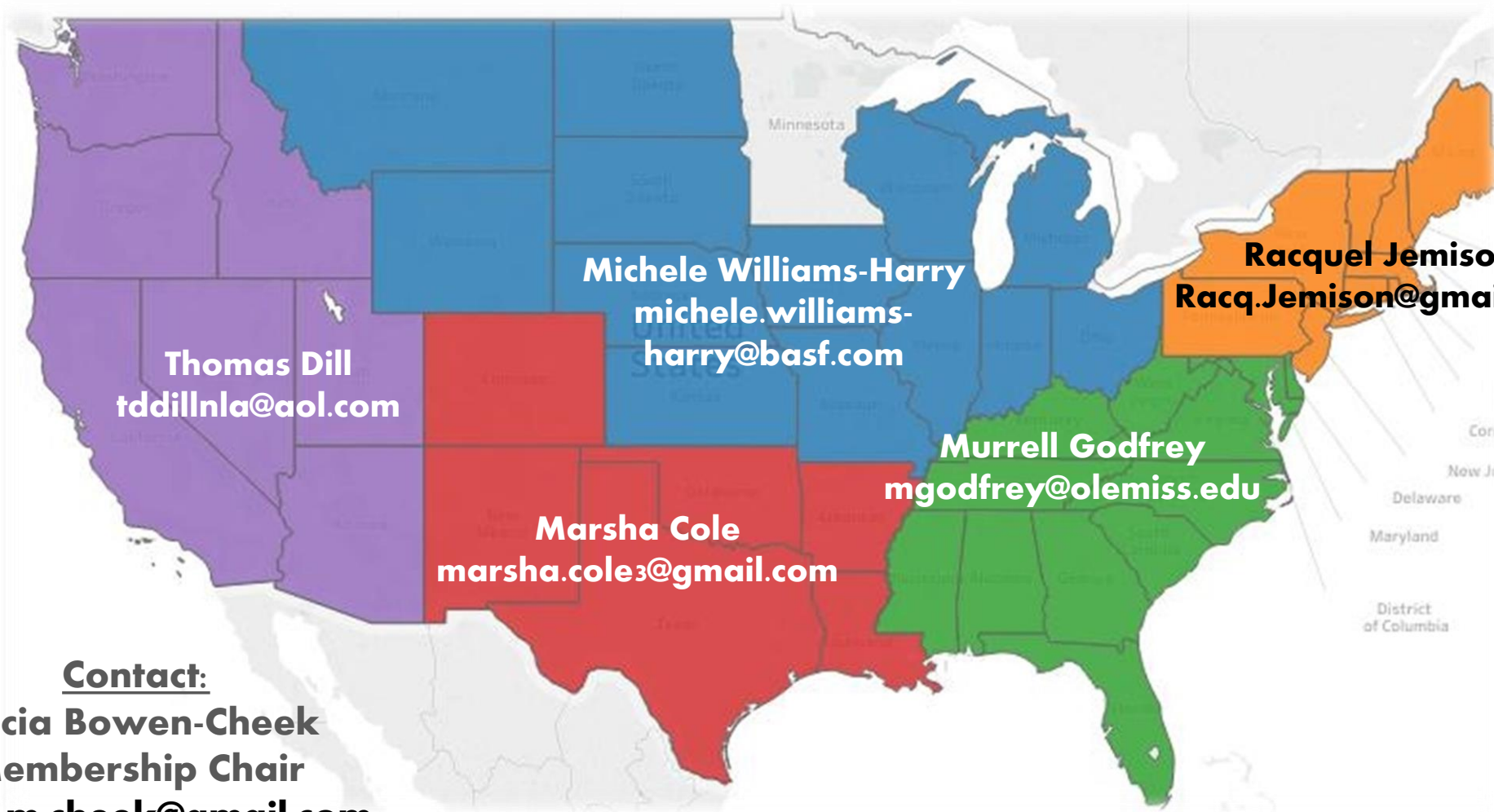


6. **Attend NOBCChE national or regional meeting**





# 1) Contact NOBCChE Regional chair & Membership chair to discuss interest in forming chapter



-  **Midwest**
-  **Northwest**
-  **Southeast**
-  **Southwest**
-  **West**

**Contact:**  
**Alicia Bowen-Cheek**  
**Membership Chair**  
**alicia.m.cheek@gmail.com**

## 2) Identify potential members



In good standing Majoring in...

1. **Chemistry**
2. **Chemical Engineering**
3. **Biology**
4. **Pre-Med**
5. **Engineering**
6. **Business**
7. **Other students committed to the mission of NOBCChE**

### Our Mission

To build an eminent cadre of people of color in science and technology

#### Interested in Joining a NOBCChE Student Chapter?



#### Why join a student chapter?

##### Leadership Development and Professional Advancement

- First access to job postings and other opportunities
- Targeted recruiting by our partner companies and universities
- Internships, research experiences, and co-ops specially set aside for NOBCChE student members
- Career development workshops
- Student chapter leaders receive special training at the NOBCChE Leadership Development Institute (NLDI)

##### Mentoring and Networking

- Access to professionals who have been where you are and are invested in your success
- Career coaching and mentoring by seasoned NOBCChE members
- Special networking events for student and professional chapters

##### Other Benefits

- Student Chapters receive special group discounts for attendance to the NOBCChE Annual Conference
- Opportunities to apply for special NOBCChE awards specifically for student chapter members

##### Outreach

- Student chapters get involved in the community through a variety of outreach programs and activities

Applications to form new Student Chapters are reviewed by the NOBCChE Board of Directors twice a quarter. Learn more about what our chapters are doing by visiting our student portal, NOBCChE College Central.

[Start a Chapter at Your School Today!](#)

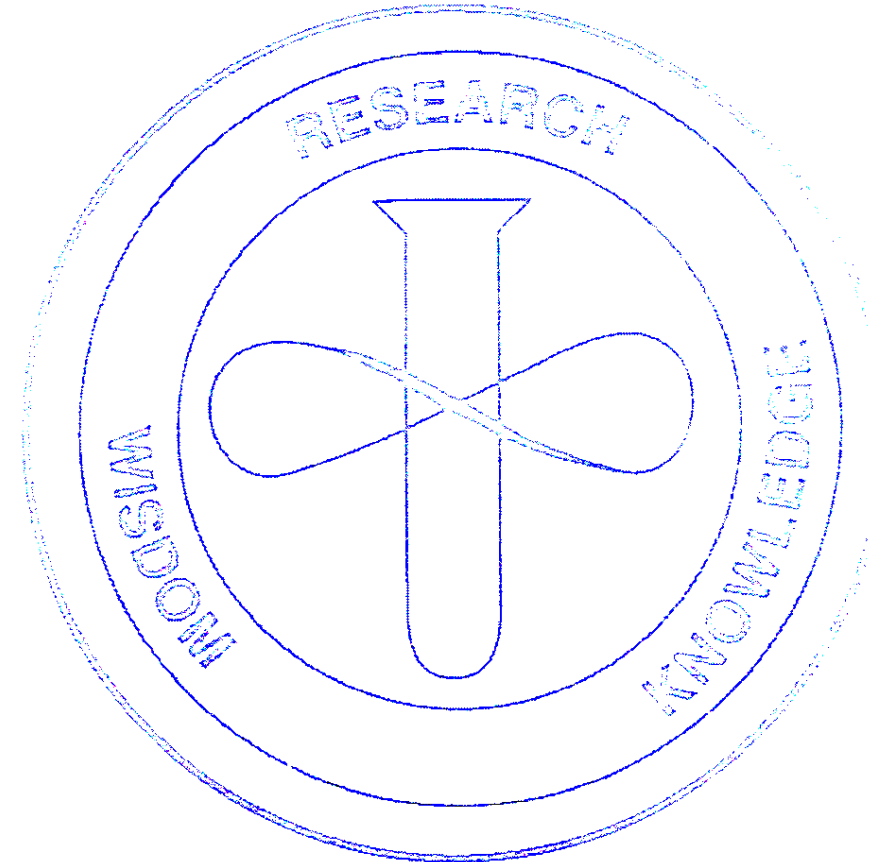
### 3) Identify a supportive Faculty advisor



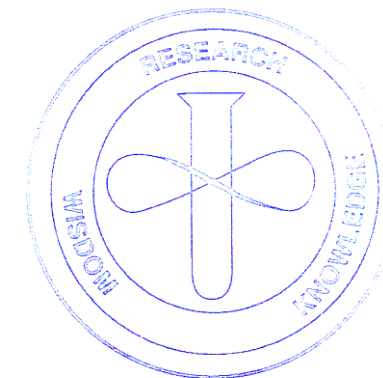
1. Ideally a Chem, ChemE, Bio professor (not required)
2. Advisor will need to provide letter of support

#### Our Mission

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## 4) Host an on campus NOBCChE kickoff meeting



1. **Explain history and benefits of NOBCChE**
2. **Brainstorm activities and events your chapter will host over the upcoming year**
3. **Develop Budget (examples available)**
4. **Identify sources of fundraising, school grants, donations etc leveraging the NOBCChE Brand and tax exempt status (501 (c) 3).**



**Chapter Program to include:**

**Professional Development - via career aids and workshops, etc.**

**Technical Development - via technical seminars/poster sessions**

**Outreach - STEM or other type of volunteer elements supporting the NOBCChE mission**





# 5) Register your chapter with student activities office and NOBCChE



1. **Online application for NOBCChE**
2. **{5} Member minimum – Student dues are \$25/ student**
3. **Review Student Chapter procedures**
4. **Chapters are reviewed at each NOBCChE board meeting**
5. **NOBCChE chapter charter will be conveyed during the NOBCChE National Convention**



[Home](#) > [Students](#) > [Student Chapter Overview](#) > Student Chapter Application

## Student Chapter Application Form

NOBCChE student chapters are studying STEM at universities and making a difference in communities all across the country. Follow the instructions below to make your membership in the NOBCChE family official!

### Instructions

1. Hold a formative meeting to draft member positions and elect officers
  - a. A minimum of 5 people is required to form a chapter
  - b. Members must be students in good standing within the University and a dues-member of NOBCChE at the student level.
2. Record a copy of the meeting minutes to include with your application.
3. Obtain a letter of support from a designated NOBCChE Faculty Coordinator pledging support for the formation of a NOBCChE Student Chapter.
  - a. NOBCChE Faculty Sponsor/Coordinator must be a full member of NOBCChE
4. Establish a chapter website, blog, Facebook page, or other form of electronic social medium
5. Complete your Student Chapter Rules of Procedure ( [download draft here](#) )
6. Complete the online student chapter application form and upload the requested supporting documents.
  - a. Formative meeting minutes
  - b. Faculty Sponsor Letter of support and membership verification
  - c. [Chapter Rules of Procedure](#)
7. Chapters are reviewed at each NOBCChE board meeting. Notification of acceptance

## 6) Attend NOBCChE national or regional meeting

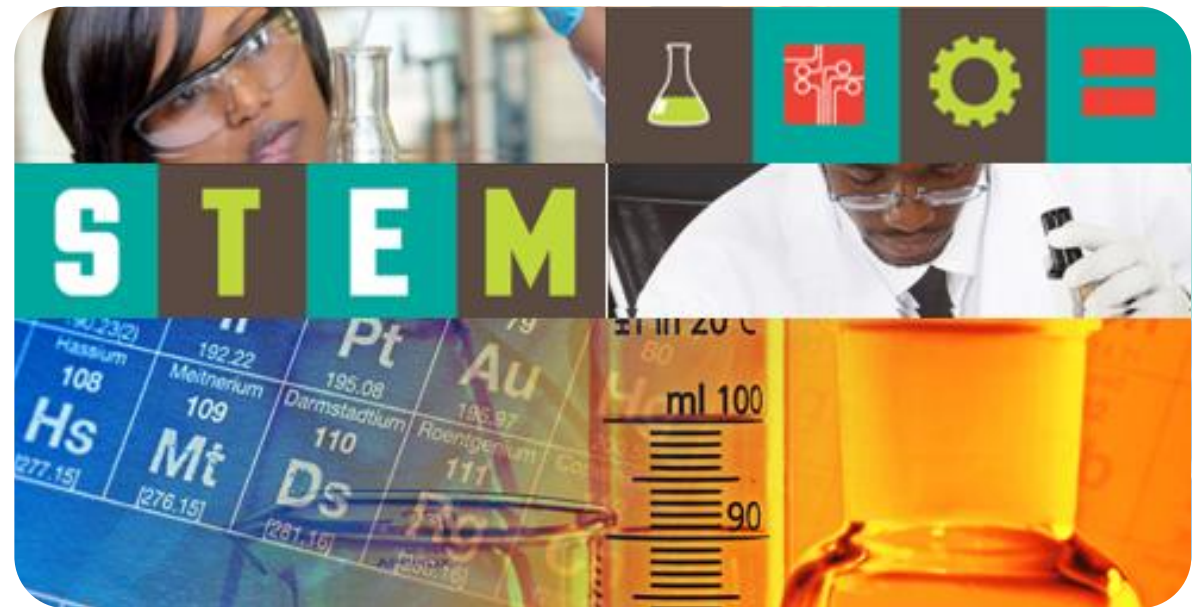


1. **NOBCChE chapter charter will be conveyed during the NOBCChE National Convention**
2. **Begin enjoying the benefits of being a NOBCChE member**



# What will you and your school gain from starting a chapter?

1. **Building a personal brand of leadership, taking initiative, & developing others**
2. **Professional development for yourself and others**
3. **Leverage to get black scientific leaders to come visit your campus**
4. **Scientific support community**
5. **STEM Outreach opportunities**
6. **& many more...**



# In Summary...Starting an NOBCChE Chapter



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3. **Identify a supportive Faculty advisor (Chem, ChemE, Bio etc.)**



4. **Host an on campus NOBCChE kickoff meeting**



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