Rules and Guidelines for Abstract Submissions

Abstract Rules:

- All presenters (both oral and poster) must register for the conference in order to present at the conference.
- Only one presenter per abstract submission (oral or poster) is permitted.
- The presenting author must be listed as an author and ensure any additional authors are aware before submitting the abstract. When appropriate, extend contribution to the work and any conflict of interest must be stated.
- Abstract should be written by the submitting authors with correct grammar and spelling, and proofread before submission. No edits to the abstract can be made after the deadline.
- Authors may receive guidance (e.g. from their PI's) but the abstract should be the author's original work.
- Note that all accepted abstracts may be published on the conference website.
- Both undergraduate and graduate students may submit an abstract for **poster presentations**. Only graduate students and professionals are eligible to submit an abstract for **oral presentation**.
- No late submissions will be accepted.
- Students submitting abstracts from the same lab must submit original abstracts. Identical abstracts will be automatically rejected.
- Several awards will be presented to qualifying submitting authors based on abstract content and overall presentations.

Abstract Guidelines

- Limit abstract content to a maximum of **300 words.** Do not include title, authors, figures, tables, or references in the abstract.
- Abstract layout – The following details **must** be included in the abstract:
    - Objectives
    - Methods
    - Results
    - Conclusions
- Once all submitted abstracts are reviewed by the committee, the submitting author will be notified by email of whether or not their abstract was accepted.
- All review decisions are final. There is no opportunity to resubmit once an abstract is rejected.
- If accepted, authors MUST accept the invitation within 7 days in order to present their research work. Dates and times of presentation will be provided after the presenter has accepted the invitation to present.

    Please contact us at techsessions@nobcche.org for further questions.